Lab Alert Policy for copied files

1. From Microsoft 365 Admin center select **Security**

2. Select **⚠ Alerts** ⌄

3. Select **Alert policies**

4. Click on **+ New alert policy**

5. Type the policy name: **Copying of files not allowed**

6. Type the description: **Copying of files not allowed**

7. Select a **severity level** of **High**

8. Select the **Informarion Governance** category

9. Click on **Next** to continue

10. Select the **Copied file** activity

11. Keep scrolling down making sure you take note o he settings, then click Next to continue

12. Click Next again

13. Click on Finish

14.